



Ava Martin, Director of Philanthropy and Volunteer Engagement  
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The goal of the Volunteer Program at CAPTAIN Community Human Services is to recruit volunteers who are interested in giving back to their community in meaningful ways. We strive to provide a variety of volunteer options to match the interests of individuals. On this application is a listing of volunteer opportunities. Be sure to indicate your availability. Training will be provided, so please do not discount any options that you would like to learn more about.

**Contact Information**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

*Note we will use this email address for all correspondence. Please enter a valid email and be sure to check your spam if you do not receive a confirmation email once submitting the application.*

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Occupation: \_\_\_\_\_

Please tell us a little bit about yourself and why you would like to volunteer. Do you have any areas of special interest and/or abilities? Have you ever volunteered before?:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever filed an application with us before (employment or volunteer)?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date: \_\_\_\_\_

Have you ever volunteered with us before?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date: \_\_\_\_\_

When are you generally available to volunteer?

\_\_\_\_\_

On what date would you be available to begin volunteering? \_\_\_\_\_

**Volunteer Opportunities**

- CAPTAIN's Treasures – assist customers, sort donations, etc. (weekly/as needed)
- Food Pantry – assist guests with obtaining a 3-day supply of emergency food (weekly)
- Bike Works program – assist in repairing donated bicycles (as needed)
- Homework Help Volunteer – work with elementary, middle or high school students (school day afternoon, weekly)
- Grounds keeping/lawn mowing/as needed building and grounds maintenance help (as needed)
- Summer programming – literacy volunteers, activity leaders (weekly during summer)
- Youth Shelter – (We encourage at least a 1-year commitment to volunteer at the Shelter, as 20 hours of annual training are required. An additional background check and fingerprinting are also required for volunteers in direct contact with youth. More information is available from Shelter staff.)
- Street Outreach – assist with meal preparation and activities at drop-in centers, primarily in Fulton, Montgomery, and Saratoga Counties (weekly/as needed)
- Family Development Mentor – mentor individuals and families to increase self-sufficiency (requires training and long-term commitment, weekly)
- Care Links – provide supportive services such as transportation, friendly visiting, shopping, and respite to seniors in Southern Saratoga County (weekly/as needed)
- Tax Assistance Program – prepare and file taxes for low-income families (training provided, weekly during tax season)
- General office work, including filing, answering phones, accepting donations, etc. (weekly/as needed)
- Special projects, events, and/or on an as-needed basis

Do you have a valid and clean driver's license? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of, been given probation or deferred adjudication of sentencing, or pleaded no contest for any offense other than a minor traffic violation OR are criminal charges against you currently pending? (A conviction will not necessarily prevent you from volunteering.)

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain fully: \_\_\_\_\_  
\_\_\_\_\_

How did you learn about volunteer opportunities at CAPTAIN Community Human Services?

- Newspaper Advertisement     Employee Referral     Friend or Relative
- Internet Advertisement     Employment Agency     Walk-in
- Job Bank     Other: \_\_\_\_\_

Our volunteer application process requires that you call to setup an appointment with our Director of Philanthropy and Volunteer Engagement at 518-399-4624. Are you able to call and make that appointment?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**Volunteer Applicant's Signature**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this Volunteer Application in order to arrive at a volunteer engagement decision. I consent to appropriate background screenings pursuant to agency policy, which may include checking any or all of the following: Driver's License and Automobile Insurance check (if driving), NYS Central Register of Child Abuse and Maltreatment, NYS Sex Offender Registry, Social Security verification, and NYS felony criminal conviction check, among others

In the event of engagement as a volunteer at CAPTAIN Community Human Services, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of CAPTAIN Community Human Services.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

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Thank you for your interest in volunteering with CAPTAIN Community Human Services. Please mail or fax this form to the address or number listed on the front page.