



Job Title: School Social Worker (Full Time, Exempt)

Program: Social Work

Reports to: Program Director

Job Category: Social Worker

School Social Workers provide services addressing the developmental, emotional, familial and social stresses that impact on students' overall academic performance. They work on the school schedule but may be required to work up to five days during the summer at CAPTAIN/CHS.

Job Summary:

This position is responsible for the planning and development of the school social work program, providing individual or group counseling to students and communicating/meeting with students' families as needed, consulting with teachers and other school personnel, coordinating with other agencies, case management and referral work. While this position reports to the Program Director, school social workers must also respond and report to school building principals and the district Special Services Department Head.

Duties and Responsibilities:

- Plans and develops a sound social work program in keeping with school district expectations.
- Provides counseling services to students and their families (clinical assessments, individual, family and group therapy).
- Complies with Mandated Reporter responsibilities as indicated by case, or by supervisor.
- Provides crisis intervention services to students and families (e.g., suicide assessments).
- Schedules and attends individual supervisions on a regular and consistent basis, and attends group supervision meetings as scheduled.
- Provides consultation with faculty, administrative personnel and/or other school personnel.
- Provides information and referral services to students and their families.
- Participates in interdisciplinary case conferences.
- Provides case management services for assigned student referrals and students receiving treatment from community sources for related mental health problems.
- Serves as liaison with community agencies/resources for referral, linkage, and monitoring of external service provision.
- Participates in internal building and district level committees, as appropriate.
- Provides classroom presentations as requested by faculty (on topics such as child abuse, child and family development, contemporary family issues).
- Maintains records for CSE and for the school social work program.
- Attends CAPTAIN staff functions/meetings as required.
- Works hours according to the schedule of the assigned school building(s), as determined by the building administrator

Qualifications:

- Masters of Social Work and one year clinical practice experience working with children and/or families.
- Must be eligible for New York State accreditation in Social Work.
- Must be eligible and have applied for licensure in New York State (LCSW).

- Must possess adequate professional liability insurance.
- Must possess a valid Driver's License and provide evidence of appropriate vehicle insurance coverage.
- Must possess excellent organizational and interpersonal skills, and demonstrate flexibility and initiative.

Employer Disclaimer:

- Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their direct supervisor.
- This job description does not create an employment contract, implied or other than an “at will” employment relationship.

Employee Signature: _____

Date: ____/____/____

Direct Supervisor Signature: _____

Date: ____/____/____